

**ELECTRONIC BID NOTICE TO PROPOSERS
TEMPORARY OFFICE TRAILER
PGC – HEADQUARTERS OFFICE
PROJECT NO: PGC-HQ-20-01**

Pennsylvania Game Commission (PGC)
2001 Elmerton Avenue
Harrisburg, PA 17110-9797

February 12, 2020

The Pennsylvania Game Commission (PGC) is soliciting electronic bids for providing a temporary office trailer at the PGC Headquarters Office. The temporary office trailer is needed from April 2020 to June 2022. The scope of the project includes delivering and installing the trailer on the existing stone pad, installing entry steps and ramps, providing water and sewer services each month and removing the trailer after the rental period has ended. Bids will be publicly opened and read in the Division of Contracts and Procurement, 2001 Elmerton Avenue, Harrisburg, PA 17110-9797, on Wednesday, February 26, 2020 at 2:00 PM.

When bidding, amount bid should be in dollars and cents-----no fractions of a cent will be accepted.

Questions concerning project specifications and requirements should be directed to Foster Schaffer, P.E., Chief-PGC Engineering Division at 717-787-9620. Any questions concerning completion of an electronic bid should be directed to the PGC Contracts & Procurement Division at 717-787-6594.

Bidders should visit the site to ascertain the pertinent conditions such as existing site conditions, access and other working conditions. Contact Foster Schaffer at 717-787-9620 to get directions and site information. The project area is not restricted and is open to the public. However, prior permission is recommended for a site visit.

Attached to the electronic project listing are Project Specifications. One drawing titled "Temporary Office Trailer" is also attached. These attachments are part of the bid. All bids must be submitted electronically using the SRM system and must be submitted by 2:00PM on February 26, 2020. A bid guarantee or bond is not required.

The Commonwealth reserves the right to reject any and all bids, to waive technical defects in bids and to accept or reject any part of the bid deemed in the best interests of the Commonwealth. Except as otherwise provided by law, award will be made to the lowest responsible and responsive bidder, and all bidders will be advised of the bid results. A Purchase Order will be generated at the time of award without further input from the successful bidder. Awarded vendor will be sent a copy of this document and no work will be authorized until the vendor is in receipt of the Purchase Order.

All vendors who conduct business with the Pennsylvania Game Commission must have a Vendor No. assigned to them in order to receive payment from the Commonwealth. Effective immediately, vendors may access the website www.pasupplierportal.state.pa.us or phone 877-435-7363 or 717-346-2676 or email ra-srmhelp@state.pa.us for assistance to register as a new vendor or, if you are an existing vendor, to change a main or remit to address. This is a DGS website so you need to contact them directly if you have any problems with the website.